

Operations Lead

Water District 19 – Vashon Island

First Review Date:

Friday, November 11, 2016 - 4:00pm

Job Status:

Open - Accepting applications, open until filled

SALARY:

\$28.00 - \$38.00 Hourly

\$58,464 - \$79,344 Annually

OPENING DATE:10/24/2016

JOB SUMMARY:

As an Operations Lead you'll be responsible for a variety utility operations management and inspection duties. Under the direction of the General Manager, the Operations Lead plans, directs, evaluates, oversees, organizes, manages, supervises and coordinates activities in the field relating to all aspects of water treatment, pumping, distribution, water quality, water meters, facilities, fleet, buildings and grounds. The Operations Lead is the “operator in responsible charge”.

The successful candidate for this position will supervise two full time Field Operations Technicians and will work cooperatively with District office staff. These positions generally work eight hours per day, five days per week and are on-call 24 hours a day one week out of every three. In addition, weekend work is required every third weekend for four hours per day to check status and collect samples.

May have direct onsite supervision of the activities of construction project inspector, consultant inspectors, interns, or other personnel as assigned.

WATER DISTRICT 19

The Water District 19 is a municipal corporation special purpose district that provides potable water to a community that includes 6.2 square miles of unincorporated Vashon Island in King County. The District incorporated in 1925 and is the largest water district on the island, serving the town core and the east central part of the island. Livability.com ranked Vashon number 30 on its ‘2016 Top 50 Best Places to Live’ in Washington State.

A COLLABORATIVE LEADER AND COMMUNICATOR

The ideal Operations Lead is a problem solver with the capability to look at how things operate and identify changes that can increase the efficiency and the effectiveness of operations and maintenance, will be a good communicator willing to listen to new ideas and concerns raised by management and direct reports, needs to have an encouraging personality type and willingly assists direct reports to develop and learn.

The Operations Lead needs to show leadership and be willing to raise issues and provide constructive feedback to all levels of the organization in a professional and productive manner. The successful candidate will be driven to get things done and capable of pulling people together to work toward common goals and objectives.

QUALIFICATIONS:

EDUCATION AND EXPERIENCE

A high school diploma. An Associate Degree in Waterworks is highly desirable. Five or more years of related experience in water utility operations and supervision including both potable groundwater and surface water systems.

KNOWLEDGE, SKILLS AND ABILITIES

Considerable knowledge of public waterworks.

Knowledge of practices, methods and standards applicable to the construction of drinking water systems.

Knowledge of applicable laws, standards, and regulations relating to construction, inspection, safety and traffic control.

Knowledge of project management skills and techniques.

Ability to interpret technical standards, construction drawings, plans, permit conditions and specifications.

Ability to understand and apply material and facility performance testing procedures and results.

Ability to prepare, organize and maintain inspection data, field note records, as-built drawings, reports, and other project documentation.

Ability to effectively communicate complex technical and procedural information, both orally and in writing, in a non-technical manner to a variety of stakeholders.

Ability to negotiate and problem solve with contractors, developers, property owners, employees, consultants, other governmental agency representatives and the general public.

Knowledge of environmental requirements and regulations relating to the construction of drinking water systems.

Work effectively and efficiently with limited supervision.

Possess a high level of discipline and integrity, and strong customer service skills.

Possess a valid Washington State driver's license.

Own reliable transportation.

COMPENSATION AND HOW TO APPLY

The wage range for this position is **\$58,464 - \$79,344 annually**. The District offers a competitive and comprehensive benefits package that includes medical, dental and State of Washington PERS 401(a) retirement plan participation.

An application and job description are available at www.water19.com. Your completed application, cover letter, and résumé must be returned by mail or personal delivery to: Water District 19 Attn: General Manager, PO Box T, Vashon, WA 98070, or by email to water19@water19.com. **The deadline to be considered during the first review of applicants is 4:00p.m. on Friday, November 11,**

2016. Failure to submit all required application materials shall lead to disqualification from the selection process.

This recruitment will remain open and applications will continue to be accepted until the position is filled. For questions or other information please contact Jeff Lakin, **General Manager, at (206) 463-9007.** Prior to employment, a criminal history background check and reference checks will be conducted on the top candidates. The District is an Equal Opportunity Employer and maintains policies for a drug-free and smoke-free work environment.